

## **COURSE SPECIFICATIONS**

# Adobe Acrobat



### **DURATION**

1 day

### **PREREQUISITES**

Good Mac or PC skills

Working Knowledge of any Page Layout application

### **COURSE CONTENT**

About Adobe Acrobat

Creating a PDF File

Bookmarks

Annotation Tools

Adding Movie files

URL Links from images

Auto Create Links command

Creating forms

Articles

Text editing

Thumbnails

The Find function

Cropping the page

Rotating the Page

Adding pages

Page Actions

Single/Continuous View

Saving with Security