

COURSE SPECIFICATION

CorelDraw Introduction



DURATION

2 days

PREREQUISITES

Good Mac or PC skills

OVERVIEW

CorelDraw is still a very popular drawing application with some fairly impressive features. This course, aimed at with now previous knowledge of CorelDraw, will introduce the essential tools and techniques through hands on exercises and theory. Delegates will gain an understanding of CorelDraw's great features.

COURSE CONTENT

OVERVIEW OF BASICS

INTRODUCTION

- What is CorelDraw
- Who uses it
- Overview of its features
- Examining the screen
- Personalising CorelDraw

PAGE SETUP

- Starting a new illustration
- Setting page size & orientation
- Multiple pages
- Navigating
- Zooming
- Setting ruler units

BASIC DRAWING

- Standard shapes
- Freehand drawing
- Altering line styles
- Adjusting standard shapes
- Basic fills and lines widths
- Selecting multiple objects
- Copy & Paste
- Duplicating
- Copy dragging
- Cloning
- Sending to Front & Back

BEZIER DRAWING

Using the Bezier tool
Reshaping objects
Manipulating curves
Manual tracing

COMBINING SHAPES

Unite, Trim, Weld
Group
Combine
Break Apart and Ungroup

TRANSFORMATIONS

Moving
Scaling
Rotating
Reflecting
Skewing
Clearing transformations

FILLING OBJECTS

Using the colour palette
Mixing colours
Pantone colours
Gradient fills
Patterned fills
Other fills
Copying attributes

FRAMING OBJECTS

Changing line styles
Setting line the colour
Applying arrowheads

BASIC TEXT CONTROL

Creating artistic text
Change text attributes
Creating paragraph text
Basic paragraph formatting

SPECIAL TEXT EFFECTS

Placing text onto curves
Converting text to shapes
Reshaping text

COURSE SPECIFICATION

CorelDraw Advanced



DURATION

1 day

PREREQUISITES

Good Mac or PC skills

OVERVIEW

CorelDraw is still a very popular drawing application with some fairly impressive features. This course, aimed at those who have previous knowledge of CorelDraw, will introduce the advanced tools and techniques through hands on exercises and theory. Delegates will gain an understanding of CorelDraw's great features.

COURSE CONTENT

OVERVIEW OF BASICS

- Basic Drawing tools
- Bezier Drawing tools
- Transforming objects
- Power Duplicating
- Fills & Lines
- Colour mixing & Pantone
- Guides & Rulers
- Basic Text controls
- Combining Shapes
- Effects menu

LAYERS

- Principles of Layers
- Using Layers
- Hiding & Locking Layers
- Printing Layers
- Deleting Layers

STYLES

- Creating Object Styles
- Applying Object Styles
- Text Styles

ADVANCED TEXT

- Converting text to Shapes
- Text on an Ellipse
- Paragraph text
- Paragraph formatting

Setting Columns
Text flow
Straighten text
Spell checker
Find & Replace

ADVANCED EFFECTS

Interactive blends
Interactive transparency
Interactive gradients

GRIDS & RULERS

Setting grid frequency
Snap to grid
Working to a Scale
Guides

FURTHER BEZIER DRAWING

Tracing an image
Node editing controls

OVERVIEW OF OCR - TRACE

What is OCR-Trace
Tracing a scan
Saving the trace
Importing into CorelDraw
Editing the trace

OVERVIEW OF PHOTOPAINT

What is Corel PhotoPaint
Scanning an image
Cropping & resizing
Basic colour correcting
Working with objects
Selections
Opacity
Saving the image
Importing into CorelDraw

USING GUIDES

- Setting Guides
- Snap to Guides
- Aligning multiple objects
- Clearing Guides

BASIC EFFECTS

- Perspective
- Envelope
- Blending
- Extrude
- Contours
- Powerlines
- Lens

SAVING & PRINTING

- Save as EPS
- Exporting a selection
- Printing options
- Colour considerations